



Department of State – U.S. Embassy Bridgetown

Notice of Funding Opportunity

Program Office: Public Affairs Section,
U.S. Embassy Bridgetown

Funding Opportunity Title: AFCP 2020 Large Grants Competition

Announcement Type: Grant

Funding Opportunity Number: PASBGI-20-002

Deadline for Applications: **Round 1** - Nov 29, 2019 11:59 p.m. Eastern Time
Round 2 – Jan 31, 2020, 11:59 p.m. Eastern Time

CFDA Number: 19.025

Floor on Amount of Individual Awards: US \$200,000 per project

Ceiling on Amount of Individual Awards: US \$800,000 per project

CONTACT INFORMATION

Contact: Larry Socha, Public Affairs Officer, U.S. Embassy Bridgetown Email:
BridgetownGrants@state.gov

Executive Summary

The Public Affairs Section of the U.S. Embassy Bridgetown is pleased to announce an open competition for the 2020 Large Grants Competition of the U.S. Ambassadors Fund for Cultural Preservation (AFCP) through this Notice of Funding Opportunity (NOFO).

Project Objectives

The AFCP Large Grants Program supports the preservation of major ancient archaeological sites, historic buildings and monuments, and major museum collections that are accessible to the public and protected by law in the host country. Appropriate project activities may include:

1. Preventive conservation (addressing conditions that damage or threaten the site)
2. Stabilization (reducing the physical disturbance [e.g., settling, collapse] of a site)
3. Conservation (addressing damage or deterioration to a collection or sites)
4. Consolidation (connecting or reconnecting elements of a site)
5. Anastylis (reassembling a site from its original parts)
6. Restoration (replacing missing elements to recreate the original appearance of a site, usually appropriate only with fine arts, decorative arts, and historic buildings)

Eligible Countries

Antigua and Barbuda, Barbados, Dominica, Grenada, St. Kitts and Nevis, St. Lucia, and St. Vincent and the Grenadines.

Eligible Project Applicants

Eligible project applicants are defined as reputable and accountable non-commercial entities that are registered and active in SAM.gov and able to demonstrate that they have the requisite experience and capacity to manage projects to preserve cultural heritage. This may include non-governmental organizations, museums, ministries of culture, or similar institutions and organizations, including U.S.-based organizations subject to Section 501(c)(3) of the tax code.

Ineligible Activities and Unallowable Costs

AFCP does not support the following activities or costs, and will deem applications involving any of these activities or costs ineligible:

- a) Preservation or purchase of privately or commercially owned cultural objects, collections, or real property, including those whose transfer from private or commercial to public ownership is envisioned, planned, or in process but not complete at the time of application
- b) Preservation of natural heritage (e.g., physical, biological, and geological formations, paleontological collections, habitats of threatened species of animals and plants, fossils)
- c) Preservation of hominid or human remains
- d) Preservation of news media (e.g., newspapers, newsreels, radio and TV programs)
- e) Preservation of published materials available elsewhere (e.g., books, periodicals)
- f) Development of curricula or educational materials for classroom use

- g) Archaeological excavations or exploratory surveys for research purposes
- h) Historical research, except in cases where the research is justifiable and integral to the success of the proposed project
- i) Acquisition or creation of new exhibits, objects, or collections for new or existing museums
- j) Construction of new buildings, building additions, or permanent coverings (over archaeological sites, for example)
- k) Commissions of new works of art or architecture for commemorative or economic development purposes
- l) Creation of new or the modern adaptation of existing traditional dances, songs, chants, musical compositions, plays, or other performances
- m) Creation of replicas or conjectural reconstructions of cultural objects or sites that no longer exist
- n) Relocation of cultural sites from one physical location to another
- o) Removal of cultural objects or elements of cultural sites from the country for any reason
- p) Digitization of cultural objects or collections, unless part of a larger, clearly defined conservation or documentation effort
- q) Conservation plans or other studies, unless they are one component of a larger project to implement the results of those studies
- r) Cash reserves, endowments, or revolving funds (funds must be expended within the award period [up to five years] and may not be used to create an endowment or revolving fund)
- s) Costs of fund-raising campaigns
- t) Contingency, unforeseen, or miscellaneous costs or fees
- u) Costs of work performed prior to announcement of the award unless allowable per 2 CFR 200.458 and approved by the Grants Officer
- v) International travel, except in cases where travel is justifiable and integral to the success of the proposed project
- w) Travel or study outside the host country for professional development
- x) Individual projects costing less than US \$200,000 or more than \$800,000
- y) Independent U.S. projects overseas

Cost Sharing and Other Forms of Cost Participation

There is no minimum or maximum percentage of cost participation required for this competition.

Application and Submission Information

The application process for the AFCP Large Grants Program consists of two rounds: Round 1 (project abstract) and Round 2 (full application). If invited to submit full applications to Round 2, the Public Affairs Section of U.S. Embassy Bridgetown will provide detailed instructions on how to do so in the Round 2 invitations. All submitted documents must be in English.

Round 1 Project Abstract Requirements (Deadline: November 29, 2019, 11:59 p.m. Eastern Time): Project abstracts must include or address the following (Note: The list includes items required by 2 CFR 200 and State Department federal assistance regulations):

- a) Full and complete PAS Grants Application Form, Application for Federal Assistance (SF-424), including Budget Information for Non-Construction Programs (SF-424A), Assurances for Non-Construction Programs (SF-424B), and, if applicable, Disclosure of Lobbying Activities (SF-LLL)
- b) Project basics, including title, project dates, location, and site
- c) Project applicant information, including contact information, DUNS Number, and SAM registration status
- d) Special designations (national monument, World Heritage Site, etc.)
- e) Law(s) protecting the site or collection (citations only)
- f) Project purpose that summarizes the project objectives and desired results
- g) Statement of importance highlighting the historic, architectural, artistic, or cultural (nonreligious) values of the site or collection
- h) Statement of urgency indicating the severity of the situation and explaining why the project must take place now
- i) At a minimum and required, five (5) high quality digital images (JPEGs) or audiovisual files that convey the nature and condition of the site or collection and show the urgency or need for the proposed project (collapsing walls, water damage, etc.)

All eligible applicants must submit their proposals via email to bridgetowngrants@state.gov no later than November 30, 2019 11:59 p.m. Eastern time. Any proposals submitted after this time will not be accepted.

Round 2 Full Application Requirements (Deadline: January 31, 2020, 11:59 p.m. Eastern Time): Embassy Bridgetown may invite applicants to submit full project applications upon favorable review of their abstracts. The applications must fully satisfy the program objectives, funding areas and priorities, and the eligibility requirements specified above. Furthermore, to be considered complete, they must include:

- a) Revised project abstract, if needed
- b) Revised SF-424, if needed
- c) Proof of official permission to undertake the project from the office, agency, or organization that either owns or is otherwise responsible for the preservation and protection of the site or collection
- d) Project activities description and timeframe that present the project tasks in chronological order and list the major milestones with target dates for achieving them (Note: Applicants may propose project periods of up to 60 months [five years])
- e) Resumes or CVs of the proposed project director and key project participants
- f) Detailed project budget, demarcated in one-year budget periods (2020, 2020, 2021, etc.), that lists all costs in separate categories (Personnel, Fringe Benefits, Travel [including Per Diem], Equipment, Supplies, Contractual, Other Direct Costs, Indirect Costs); indicates funds from other sources; and gives a justification for any anticipated international travel costs

- g) Budget narrative explaining how the costs were estimated (e.g., quantity x unit cost, annual salary x percentage of time spent on project) and any large budget line items
- h) Implementer Public Awareness Plan describing how the applicant intends to highlight and amplify AFCP-supported activities through print, electronic, and social media platforms
- i) Maintenance plan outlining the steps or measures that will be taken to maintain the site, object, or collection in good condition after the AFCP-supported project is complete; or, in the case of forms of traditional cultural expression, to preserve and disseminate the documentation, knowledge, or skills gained from the project
- j) Relevant supporting documentation, such as historic structure reports, restoration plans and studies, conservation needs assessments and recommendations, architectural and engineering records, etc., compiled in preparation for the proposed project
- k) As requested by the AFCP Program Office or as appropriate, additional high quality digital images (JPEGs) or audiovisual files that convey the nature and condition of the site or museum collection and show the urgency or need for the proposed project (e.g., collapsing walls, extensive water damage)

Disclaimer

Issuance of this funding opportunity does not constitute an award commitment on the part of the AFCP program or the U.S. government. U.S. Embassy Bridgetown reserves the right to waive program formalities and to reduce, revise, or increase project scopes and budgets in accordance with the needs of the program and the availability of funds.

DUNS Number and SAM Registration

Applicants must have a Dun & Bradstreet Universal Numbering System (DUNS) number, a NATO Commercial and Government Entity (NCAGE) code, and be registered in the System for Award Management (SAM) prior to submitting full applications. The DUNS/NCAGE/SAM.gov process can take weeks/months, especially for non-U.S. applicants.

Applicants may acquire **DUNS** numbers at no cost by calling the dedicated toll-free DUNS number request line at 1-866-705-5711 or by requesting a number online at <http://fedgov.dnb.com/webform>.

Non-U.S. based applicants may request a **NCAGE** code at <https://eportal.nspa.nato.int/AC135Public/scage/CageList.aspx>.

SAM is the official, free on-line registration database for the U.S. government. SAM.gov replaced the Central Contractor Registration (CCR), the Online Representations and Certifications Application (ORCA), and the Excluded Parties List System (EPLS) in July 2012. SAM.gov collects, validates, stores, and disseminates data in support of federal agency acquisition and grant award missions.

Registration in SAM is free: <http://sam.gov>.